



# Call Realty, Inc.

## TENANT NOTICE TO VACATE PREMISES

Tenant(s) Name(s) \_\_\_\_\_

Property Address \_\_\_\_\_

Contact Phone Number(s) \_\_\_\_\_

Vacating Date \_\_\_\_\_

Reason for Vacating \_\_\_\_\_

Forwarding Address \_\_\_\_\_

I (we) will be vacating the above referenced property on or before the listed date. I (we) understand an agent from Call Realty Inc. will contact me(us) with information to prepare for the check out process. I (we) also understand that I (we) will be contacted by an agent from Call Realty Inc. should a prospective tenant request a showing of the unit per my signed lease agreement.

Tenant(s) initials \_\_\_\_\_

I (we) declare the following person as the designated party to receive any deposit refund. If a roommate situation, the designated party will disburse funds to remaining roommates. If a designated party is not listed Call Realty Inc will send one check to the primary tenant per the signed lease.

Designated Party for DSC refund \_\_\_\_\_

Tenant(s) initials \_\_\_\_\_

**REMINDER!!!** Tenant is responsible for all rent and utilities and care of the unit until the natural expiration date of the current lease term or until a new tenant is secured for the unit. If tenant is vacating more than 45 days prior to lease termination date tenant understands there will be a \$350 lease breaking fee.

I (we) understand that Call Realty Inc. has 21 days (effective June 10, 2016) from return of keys to the office to either send a DSC deposit refund or an itemization as to why the DSC deposit is not being refunded.

Tenant(s) initials \_\_\_\_\_

\_\_\_\_\_  
Tenant(s) Signatures

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant(s) Signatures

\_\_\_\_\_  
Date